

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



BOARD OF TRUSTEES WORK SESSION 6:00 PM, AUGUST 6, 2020 VIDEO CONFERENCE

MINUTES

I. Call to Order (6:04 PM)

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:04 PM on August 6, 2020, via video conference in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Rhonda Newhouse, President
Dr. Deborah Jensen, Vice President
Donald Davis, Secretary
Winford Adams, Jr., Assistant Secretary
Justine Durant
Jana Gonzales
Kelly P. Hodges

Members Absent:

Others Present:

Rodney Watson, Superintendent of Schools
Ken Culbreath, Chief of Police
Julie Hill, Chief of Human Resources and Human Capital Accountability
Lupita Hinojosa, Chief Innovation and Equity Officer
Khechara Bradford, Chief Academic Officer
Mark Miranda, Executive Chief of District Operations
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief of Innovation and Communications
Jeremy Binkley, General Counsel
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings (6:15 PM)

The Board reviewed the minutes from prior meetings.

- A. June 4, 2020 Board Work Session
- B. June 9, 2020 Regular Meeting
- C. June 23, 2020 Special Called Session
- D. June 29, 2020 Special Called Session
- E. June 30, 2020 Special Called Session

III. Opening Remarks (6:16 PM)

Dr. Rodney Watson discussed the start of school reminding everyone that all of our students will be starting in the Empowered Learning at Home model for the first four weeks due to the level of COVID-19 in our community and our attendance areas.

Next Dr. Watson described the events of the last two weeks which included hosting staff and community town hall meetings to ensure everyone is aware of the plans for the start of the school year and the safety protocols that were developed. In addition, the plans were shared with the Greater Houston Partnership, Channel 13 News, and the Texas Black Caucus.

Dr. Watson noted that during the week, the Family and Community Engagement (FACE) team hosted parent sessions aimed at helping parents learn how to navigate Schoology, the District's learning management system. "Our first session was completely full. We had waiting room only, and so they've scheduled additional sessions for this next week." He added that the FACE team also hosted two information sessions with the Ministerial Alliance and community business partners, which provided an opportunity to present the Spring ISD reopening plan, as well as share some important information and answer their questions.

Dr. Watson then highlighted items on the Board meeting agenda including a presentation of the Annual Report from the School Health Advisory Council (SHAC), as well as a curriculum update.

Dr. Watson concluded by sharing a video. The video provided a glimpse of how the COVID-19 related safety protocols will be implemented on Spring ISD campuses.

IV. Presentations (6:22 PM)

A. 2019-2020 School Health Advisory Council (SHAC) Annual Report (6:22 PM)

Chief Lupita Hinojosa introduced a presentation on the 2019-2020 School Health Advisory Council (SHAC) Annual Report. Carmen Correa, Parent Co-Chair of the School Health Advisory Council, presented information including the SHAC mission and goals and the SHAC key accomplishments of 2019-2020. Tranita Carroll, Staff Co-Chair of the School Health Advisory Council, presented information on the parent engagement work of SHAC and priorities for 2020-2021.

B. Spring ISD EdCamp and Curriculum Update (6:38 PM)

Chief Khechara Bradford introduced a presentation on EdCamp, a professional development opportunity for all teachers that was held in July and an update on the District's curriculum work, Empowered Learning.

John Martinez, a Structured Integrated Learning Classroom (SILC) teacher at Reynolds Elementary, and Jennifer Richard, a Science teacher at Bammel Elementary, presented information on EdCamp, an event where fellow educators recommended the topics they want to learn about prior to the event. Topics ranged from technology tools, instructional strategies, best practices, and much more. Anyone in a session could share a tool, an idea, a tip, or their thoughts. Martinez and Richard shared EdCamp highlights, introduced the members of the EdCamp Leadership Team and shared information on EdCamp sessions.

Matthew Pariseau, Assistant Superintendent of Curriculum and Instruction, presented an Empowered Learning curriculum update. The update included important concepts,

definitions, an outline for 2020-2021, a demonstration of Schoology tools, and curriculum maps.

Chief Mark Miranda presented information on student support options including the distribution of Chromebooks, wi-fi hot spots, and the availability of low-cost Internet connection options.

V. Board of Trustees (7:27 PM)

A. Order for and Notice of Trustee Election on November 3, 2020 (7:27 PM)

Jeremy Binkley, General Counsel, presented the Board with information regarding the Order and Notice of Trustee Election. The Order and Notice of Trustee Election allows the District to hold an election for the trustee positions with an expiring term (Position 4 and Position 5).

B. Appointment of One Delegate and One Alternate for the 2020 TASB Delegate Assembly (7:28 PM)

Jeremy Binkley, General Counsel, presented the Board with information regarding the appointment of one delegate and one alternate to serve as Spring ISD's representatives at the 2020 TASB Delegate Assembly. Trustee Davis recommended that the Board appoint Trustee Jensen as the primary delegate. Trustee Adams agreed and recommended that the Board appoint Trustee Hodges as the alternate. Trustee Durant stated she was in full support of both appointments.

The Board will discuss this item again at the August 11, 2020 Regular Meeting.

C. Endorsement of Candidate for Texas Association of School Boards (TASB), Region 4 (7:35 PM)

The Board discussed endorsing a candidate for Texas Association of School Boards (TASB), Region 4 Board of Directors.

Trustee Adams moved that the Board of Trustees endorse Darlene Breaux for TASB Region 4 Board of Directors. Trustee Hodges seconded the endorsement and the Board voted to endorse Darlene Breaux for TASB Region 4 Board of Directors. The vote passed with 5 in favor, 1 against (Trustee Davis) and 1 abstention (President Newhouse).

VI. Internal Auditor (7:44 PM)

A. Internal Audit - Year End Progress Report FY 2019/2020, District Risk Analysis FY 2020/2021 and Internal Audit Plan FY 2020/2021 (7:44 PM)

Patricia Rios, Internal Auditor, presented the Board with information regarding the Internal Audit –Year End Progress Report FY 2019/2020, District Risk Analysis FY 2020/2021, and Internal Audit Plan FY 2020/2021. The information included an update on the District's internal audit plan, fraud hotline and a summary of activity funds, attendance and department internal audit reports.

VII. Chief of Human Resources and Human Capital Accountability (7:58 PM)

A. 2020-2021 Spring ISD Staffing Guidelines – Revised (7:58 PM)

Chief Julie Hill presented the Board with information regarding the revised Spring ISD Staffing Guidelines for the 2020-2021 school year. In accordance with Board Policies DP(LOCAL) and DC(REGULATION), the Staffing Guidelines for the 2020-2021 school year were provided to the Board for approval.

B. 2020-2021 Spring ISD Compensation Manual (8:11 PM)

Chief Julie Hill presented the Board with information regarding the Compensation Manual for the 2020-2021 school year. In accordance with Board Policy DEA(LOCAL), the compensation manual for all district employees was provided to the Board for approval.

VIII. Chief Academic Officer (8:18 PM)

A. Spring Independent School District Student Code of Conduct (8:18 PM)

Chief Khechara Bradford presented the Board with information regarding the Student Code of Conduct. The Student Code of Conduct is the District's response to the requirements of Chapter 37 of the Texas Education Code (TEC). The foundation for the District's Student Code of Conduct is the 2019 Texas Association of School Boards (TASB) Model Student Code of Conduct. The goal of the District's Student Code of Conduct is to achieve and maintain order in the schools, to teach respect towards others, and responsible behavior. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline.

The Board will discuss this item again at the August 11, 2020 Regular Meeting.

IX. Chief of Innovation and Communications (8:30 PM)

A. PSAT/SAT Universal Testing Contract with College Board for Grades 8-12 (8:30 PM)

Chief Tiffany Dunne-Oldfield presented the Board with information regarding the PSAT/SAT Universal Testing Contract with College Board for Grades 8-12.

X. Chief Innovation and Equity Officer (8:33 PM)

A. Memorandum of Understanding (MOU) Between Texas A&M University and Spring Independent School District (8:33 PM)

Chief Lupita Hinojosa presented the Board with information regarding an MOU between Texas A&M University (TAMU) and Spring Independent School District. The purpose of this memorandum of understanding is to provide practicum experience for TAMU students in Spring ISD. The practicum placements will provide:

- a. learning activities which will assist TAMU students in meeting the objectives of coursework established by TAMU; and
- b. expanded capabilities for TAMU in providing services in accordance with the objectives of graduate education.

TAMU will establish practicum hours for the students and Spring ISD will review and approve. All TAMU students will follow all Spring ISD policies and procedures while participating in the practicum.

Spring ISD will provide on-site supervision by a LSSP (Licensed Specialist in School Psychology) for at least one hour per week. The Spring ISD LSSP will support and coach the TAMU practicum students and will complete appropriate paperwork required by TAMU for performance evaluation.

XI. Chief Financial Officer (8:39 PM)

A. Ratification/Approval of the Operation Connectivity Interlocal Acquisition Agreement with Region IV (8:39 PM)

Chief Ann Westbrooks presented the Board with information regarding the Operation Connectivity Interlocal Acquisition Agreement with Region IV. Operation Connectivity is a joint effort among Governor Greg Abbott, the Texas legislature, and TEA to connect Texas's

5.5 million public school students with a device and reliable internet connection. The program will provide matching funds for districts to facilitate purchases of necessary devices and hotspots.

The Board has approved purchasing devices and District administration began the process to ensure all deadlines and requirements are met. Because the program involves an interlocal agreement with Region IV, the Board must ratify the agreement for it to be effective.

B. Taxpayer Refunds (8:45 PM)

Chief Ann Westbrook presented the Board with a report of taxpayer refunds exceeding \$500.

C. Report of Cooperative Purchases Exceeding \$50,000 (8:45 PM)

Chief Ann Westbrook presented the Board with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
5/19/2020	School Specialty Inc.	Furniture and Installation for Westfield H.S. – 9 th Grade Center**	\$582,062
5/19/2020	School Specialty Inc.	Instructional Materials for Pre-K for All Elementary Campuses and Bammel M.S.**	\$152,716
5/21/2020	Sterling Structures Inc.	Fire Suppression System for Gordon Anderson Leadership Center**	\$61,272
5/21/2020	Daniel Office Products	Medical Disposable Blue Mask	\$102,000
5/22/2020	Floors 2 Adore	Walkway Cover for Bus Area at Spring Leadership Academy	\$83,435
5/22/2020	School Specialty Inc.	Furniture and Installation for Dekaney H.S. – 9 th Grade Center**	\$555,767
5/22/2020	Sterling Structures Inc.	Westfield H.S. and Southridge Parking Expansion**	\$65,000
5/22/2020	GTS Technology Solutions, Inc.	Storage Cabinet, Gumdrop Case and Optical Mouse for Pre-K Chromebooks**	\$66,699
5/22/2020	GTS Technology Solutions, Inc.	Chromebooks for Pre-K**	\$328,944
5/27/2020	GTS Technology Solutions, Inc.	Gumdrop Cases	\$159,772
5/27/2020	School Specialty Inc.	Furniture and Installation for Spring H.S. – 9 th Grade Center**	\$529,642
5/27/2020	Cengage Learning	Textbooks	\$1,076,900
5/28/2020	Frog Street Press, LLC	Instructional Materials for Pre-K**	\$89,100
5/28/2020	High Point Sanitary Solutions	Hand Sanitizer, Face Shields and Multipurpose Wipes	\$159,090
5/29/2020	Lexia Learning System, LLC	Reading and Literacy Student License Subscription	\$65,775
5/29/2020	Layer3 Communications	Wireless System for Dekaney H.S. – 9 th Grade Center**	\$73,367
5/29/2020	Layer3 Communications	Telecommunications System for Dekaney H.S. – 9 th Grade Center**	\$53,536
5/29/2020	Layer3 Communications	Wireless System for Spring H.S. – 9 th Grade Center**	\$90,541
5/29/2020	Layer3 Communications	Telecommunications System for Spring H.S. – 9 th Grade Center**	\$53,834
6/1/2020	Floors 2 Adore	Marquee and Signage for Community Engagement Center	\$58,046
6/4/2020	Layer3 Communications	Wireless Support, Licensing and Maintenance	\$73,446
6/4/2020	SHI Government Solutions	License Renewal for Adobe Software Suite	\$86,400
6/4/2020	Dell Computer Corporation	Laptops for Staff	\$50,496
6/5/2020	Sterling Structures Inc.	Playground Equipment, Labor and Materials for Westfield H.S.	\$175,000
6/8/2020	Promaxima Manufacturing LTD	Athletic Equipment for Dekaney H.S.	\$54,215
6/8/2020	Microshare Inc.	ContentKeeper Mobile Filtering License	\$56,350
6/12/2020	Carahsoft Technology Corporation	Qualtrics Survey and Data Analysis Software	\$82,895
6/16/2020	Galls LLC	Equipment for District Police Officers	\$51,999

6/16/2020	High Point Sanitary Solutions	Hand Sanitizer and Wipes	\$288,693
6/17/2020	Education Advanced, Inc.	Staffing and Master Scheduling Implementation, Training, Setup and Integration Subscription	\$159,676
6/17/2020	Longhorn Bus Sales	Student Transportation Bus	\$252,592
7/1/2020	ALC Schools, LLC	Transportation for Homeless Students*	\$100,000
7/1/2020	Blackboard Connect, Inc.	Blackboard Connect K-12 Mass Notifications Services	\$146,281
7/1/2020	Goolsbee Tire Service Inc.	Tires*	\$100,000
7/1/2020	Kyrish Truck Center of Houston	Bus Labor and Parts*	\$270,000
7/1/2020	Longhorn Bus Sales	Bus Labor and Parts*	\$65,000
7/2/2020	K 12 Insight	K 12 Insight Subscription	\$103,500
7/2/2020	Thomas Bus Gulf Coast GP Inc.	Bus Labor and Parts*	\$220,000
7/2/2020	Layer3 Communications	Internet Monitoring and Mitigation System	\$120,496
7/6/2020	Dell Computer Corporation	Mobile Data Terminals**	\$58,323
7/6/2020	Dell Computer Corporation	Desktop Computers for Westfield H.S. – 9 th Grade Center**	\$151,738
7/6/2020	Dell Computer Corporation	Laptops with Dell Services, Optical Mouse and Briefcase for Westfield H.S. – 9 th Grade Center**	\$55,599
7/6/2020	Dell Computer Corporation	Desktop Computers for Westfield H.S. – 9 th Grade Center**	\$54,996
7/6/2020	Dell Computer Corporation	Desktop Computers for Spring H.S. – 9 th Grade Center**	\$109,393
7/6/2020	Dell Computer Corporation	Desktop Computers for Dekaney H.S. – 9 th Grade Center**	\$139,740
7/6/2020	Dell Computer Corporation	Laptops with Dell Services, Optical Mouse and Briefcase for Dekaney H.S. – 9 th Grade Center**	\$55,449
7/6/2020	Dell Computer Corporation	Desktop Computers for Dekaney H.S. – 9 th Grade Center**	\$53,378
7/6/2020	Automated Logic - Houston	HVAC System Maintenance for Various Campuses	\$80,010
7/6/2020	McKenna Contracting Inc.	Material, Labor and Equipment for District Wide Playgrounds	\$75,012
7/9/2020	Hunton Trane Services	Mechanical Select Maintenance for District Chillers for Various Locations	\$164,732
7/9/2020	GTS Technology Solutions, Inc.	Chromebooks, Google Chrome and Yes Basic Charging Cart	\$76,464
7/9/2020	High Point Sanitary Solutions	Latex and Nitrile Gloves	\$65,680
7/14/2020	Thomas Bus Gulf Coast GP Inc.	Diesel and Wheelchair Student Transportation Bus**	\$1,424,720
7/14/2020	GTS Technology Solutions, Inc.	Gumdrop Cases	\$124,568
7/14/2020	GTS Technology Solutions, Inc.	Chromebooks, Google Chrome License and Accidental Damage Protection	\$3,455,139
7/15/2020	Waste Management of Texas, Inc.	Trash Pick-Up*	\$368,186

* Blanket Purchase Order for anticipated annual spend.

**Bond Related Expenditures

XII. Closed Session (8:47 PM)

President Newhouse recessed the open session at 8:47 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
 1. The Board will deliberate regarding the Superintendent's evaluation and goals

2. The Board will deliberate on employees nominated for special recognition
3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, recommendations for the proposed nonrenewal of employees on term contracts, recommendations for termination at the end of the year for employees on probationary contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal

D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices

XIII. Action on Closed Session Items (9:31 PM)

President Newhouse reconvened the open session at 9:31 PM. The Board took no action.

XIV. Adjournment

On a motion by Trustee Jensen, seconded by Trustee Adams, the Board unanimously adjourned the meeting at 9:33 PM.


Rhonda R. Newhouse, President


Donald Davis, Secretary